INCLUTE

Project Acronym:	INCLUTE
Project full title:	Promoting inclusive education through curriculum development and teacher education in China
Project No:	561600-EPP-1-2015-1-CN-EPPKA2-CBHE-JP
Funding Scheme:	Erasmus+ CBHE
Coordinator:	SWU – Southwest University
Project start date:	October 15, 2015
Project duration:	36 months

CONTENTS

1. INCLUTE PROJECT: OBJECTIVES

The INCLUTE project aims to address the need of Chinese universities to promote inclusive education through teacher training in primary schools in China. The method for the achievement of the envisaged objectives is underpinned by a strong institutional & individual building capacity at Chinese universities.

The specific objectives are:

- To know the development of inclusive practices in social and educative contexts.
- To strengthen the teacher's competence/skills related to inclusive education in Chinese university.
- To design and develop a continuous training curriculum about inclusion for primary schools teachers.
- To create of an inclusive education international network

2. PARTNERS AND PARTICIPANTS

Eight universities participate in the INCLUTE Project, four Chinese universities and four European universities.

SOUTHWEST UNIVERSITY (SWU). Project Coordinator
SICHUAN NORMAL UNIVERSITY (SNU)
TIBET UNIVERSITY FOR NATIONALITIES (TUN)
GUANGXI NORMAL UNIVERSITY (GNU)
AUTONOMOUS UNIVERSITY OF BARCELONA (UAB). Project Co-coordinator
TRINITY COLLEGE DUBLIN (TCD)
UNIVERSITY OF BATH (UB)
POLYTECHNIC INSTITUTE OF LISBON (IPL)

Each partner has a Project Manager (PM): a person who manages the INCLUTE project into his/her university.

PARTNER	PROJECT MANAGER
SOUTHWEST UNIVERSITY (SWU)	Mr Tan Qinyi
SICHUAN NORMAL UNIVERSITY (SNU)	Mr Shimin Liu
TIBET UNIVERSITY FOR NATIONALITIES (TUN)	Ms Bo Li
GUANGXI NORMAL UNIVERSITY (GNU)	Ms Jing Zhu
AUTONOMOUS UNIVERSITY OF BARCELONA (UAB)	Mr Josep M. Sanahuja
TRINITY COLLEGE DUBLIN (TCD)	Ms Edurne Garcia Iriarte
UNIVERSITY OF BATH (UB)	Ms Andrea Abbas
POLYTECHNIC INSTITUTE OF LISBON (IPL)	Ms Isabel Madureira

Each partner can get a team in the university. This list can change over the project.

3. MAIN RESPONSIBILITIES FOR PROJECT PARTNERS PER WORK PACKAGE.

Each work package is leaded by one Chinese partner and one European partner.

There are two types of involvement in each work package:

1. Primary level: Partners who are directly involved in the development of the tasks/activities/outcomes.

2. Secondary level: Partners who suggest/comment/improve the development of the tasks/activities/outcomes.

It is very important and necessary that all partners are involved in each work package in the interests of collaboration and participation for a successful project.

Work package	Leader	Tasks/activities/outcomes	Primary level	Secondary level
WP1 (Preparation): Building the consortium	SWU-UAB	1.1. Define the Consortium. 1.2. International network of inclusive education.	SWU, UAB, GNU, TUN, TCD, IPL, UB, SNU	
WP2 (DEV): Needs analysis of inclusive education	UAB-TUN	2.1. Stakeholders consultation on needs and problems: teachers, NGO and government.	SWU, GNU, TUN, SNU	UAB, TCD, IPL, UB
		2.2. Develop the data collection tools: on line questionnaire, focus group guide and interviews.	UAB	SWU,GNU, TUN, TCD, IPL, UB, SNU
		2.3. Implement the data collection tools.	SWU, GNU, TUN, SNU	UAB, TCD, IPL, UB
		2.4. Transcription of the results. Translate to English.	SWU, GNU, TUN, SNU	
		2.5. Results analysis.	SWU, UAB, GNU, TUN, TCD, IPL, UB, SNU	
		2.6. Report on needs analysis.	SWU, GNU, TUN, SNU	UAB, TCD, IPL, UB
		2.7. Produce a website to disseminate the results.	UAB	SWU,GNU, TUN, TCD, IPL, UB, SNU
		2.8. Symposium on Inclusive education	GNU	SWU, UAB, TUN, TCD, IPL, UB, SNU
WP3 (DEV): Design and implement a training course on inclusive education for university teachers in China.	UAB-GNU	3.1. Select the target group: 10 professors per Chinese university	SWU, GNU, TUN, SNU	
		3.2. Design the training course	UAB, TCD, IPL, UB	SWU, GNU, TUN, SNU
		3.3. Implement the training course and visit to European educational institutions.	SWU, UAB, GNU, TUN, TCD, IPL, UB, SNU	
		3.4. Report on training course assessment.	UAB, TCD, IPL, UB	SWU, GNU, TUN, SNU

WP4 (DEV): Design to Master Course (MC)	SWU-IPL	4.1. Define the target participants and trainers.	SWU, GNU, TUN, SNU	UAB, TCD, IPL, UB
		4.2. Define objectives and competences to develop in the MC	SWU, GNU, TUN, SNU	UAB, TCD, IPL, UB
		4.3. Contents: modular framework	SWU, GNU, TUN, SNU	UAB, TCD, IPL, UB
		4.4. Produce pedagogical materials and Moodle system	SWU, GNU, TUN, SNU	UAB, TCD, IPL, UB
		4.5. Assessment and accreditation system.	SWU, GNU, TUN, SNU	
		4.6. Advertise the MC	SWU, GNU, TUN, SNU	
WP5 (DEV): Implementation a Master Course: Pilot	SWU-TCD	5.1. Select the participants and trainers	SWU, GNU, TUN, SNU	UAB, TCD, IPL, UB
		5.2. Implement the MC	SWU, GNU, TUN, SNU	UAB, TCD, IPL, UB
		5.3. Report on assessment of MC: students and teachers	SWU, GNU, TUN, SNU	UAB, TCD, IPL, UB
WP6 (QP): Quality control and monitoring	UAB-SNU	6.1. Reports on internal quality monitoring and control.	UAB-SNU	SWU, GNU, TUN, TCD, IPL, UB
		6.2. External quality control reports.	UC	SWU, UAB, GNU, TUN, TCD, IPL, UB, SNU
		6.3. Evaluation summary reports: Feedback forms	UAB-SNU	SWU, GNU, TUN, TCD, IPL, UB
		6.4. Quality Board meetings	UAB-SNU	GNU, TUN, TCD, IPL, UB, UC
WP7 (DIS&EXP): Dissemination and exploitation	SWU-UB	7.1. Establish the consortium and international network.	SWU-UB	UAB, GNU, TUN, TCD, IPL, SNU
		7.2. Establish and maintain interactive website	UAB	SWU, GNU, TUN, TCD, IPL, UB, SNU
		7.3. Raise awareness by dissemination conferences.	SWU-UB	UAB, GNU, TUN, TCD, IPL, SNU
		7.4. Check contents of Bachelor degree in primary education	SWU, GNU, TUN, SNU	UAB, TCD, IPL, UB
WP8 (MAN): Project management.	SWU-UAB	8.1. Organize project meetings	SWU-UAB	GNU, TUN, TCD, IPL, UB, SNU
		8.2. Complete Project Management Handbook	SWU-UAB	GNU, TUN, TCD, IPL, UB, SNU
		8.3. Complete reports: semester and final	SWU-UAB	GNU, TUN, TCD, IPL, UB, SNU

4. DEADLINES FOR PROGRESS AND FINANCIAL REPORTS

The Consortium should respect the agreed deadlines. SWU will send Progress, Interim and Final Reports to the European Agency. Each partner shall send due reports **at least two weeks before** deadline to the coordinator.

Each partner will send to financial report to SWU each six month. The deadlines will be: 20th April 2016, 20th October 2016, 20th April 2017, 20th October 2017, 20th April 2018 and 30th September 2018.